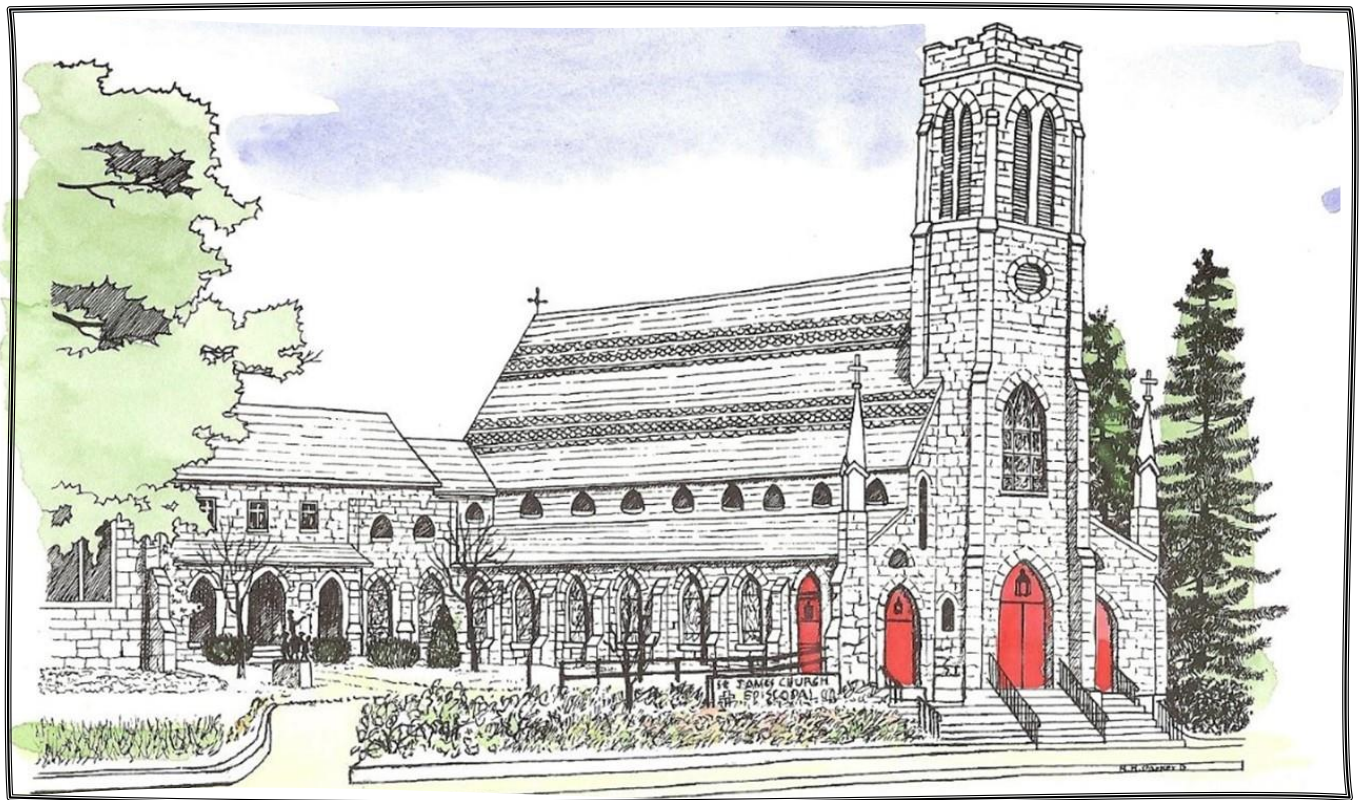


**ST. JAMES' EPISCOPAL CHURCH**  
**25 WEST STREET, DANBURY, CT 06810**



**PARISH REPORT**  
**2022**



**AGENDA**  
**For the 260th Annual Meeting**  
**January 29<sup>th</sup>, 2023**

**Opening Prayers**

**Presentation and Adoption of Roll of Voting Members** p. 5

**Minutes of the 259th Annual Meeting** p. 7

**Written Reports:**

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**Warden's Report**

**Treasurer's Report**

**Capital Campaign Loan Approval Request**

**Resolution**

p. 30

- Authorize Vestry for short-term borrowing of up to \$50,000, if necessary

**Thanksgiving for Class of 2023 Vestry Members**

**Election of 2024 Officers and Class of 2026 Vestry and Delegates to Convention**

p. 31

**Adjourn**

## ANNUAL MEETING VOTER ELIGIBILITY LIST

### Qualifications required for voting privileges

“Of the members of the Parish, only those entitled to vote at any Parish meeting shall be:

- 1) adult communicants, age 16 years or older
- 2 who for six months prior to that meeting, shall have been faithful attendants at services of the Church and Parish, unless for good cause provided, and
- 3) faithful contributors to its support, and faithful in working, praying, and giving for the spread of the Kingdom of God.”

*per Parish By-Laws and Diocesan/National Church Canons*

Martin Anderson	Rita Butler	Robert Flynn	Denise Kaufmann
Janis Anderson	John Cheeseman	Carolyn Flynn	Deborah Kaufmann
Jody Armstrong	Vivien Cheeseman	Theo Gammie	Yvonne Kiddoe
Richard Arthur	Charles Clapp	Frank Giarratana	Christopher Kuell
Harriet Arthur	Linda Clapp	EugeneGoetz	Harry Kuhn
Elizabeth Ault	Carole Conaway	Russell Griemsmann	Jill Kuhn
Traci Ault	Daniel Cox	Judith Griemsmann	Pat Larsen
Ryan Beaudry	Beth Cox	Nancy C. Halpin	Ethel Leahey
Katie L. Beaudry	Michelle Cummings	Cheryl Harewood	Marion Liberati
Raymond Beaudry	John DaCosta	Ernest Harrington	Lillian MacBain
Karen Beaudry	Wendy DaCosta	Linda Harrison	Harold McCarthy
Yvonne Benton	Joseph Davidson	Jean Hassen	Marie McCarthy
Brenda Benton	Karen Davidson	Helena Hawkshawe	Loretta McLaughlin
Virginia Benton	Christel Davis	Denise Holl	Mark Meyer
James Beschle	Barbara Davis	William Hutchinson	Lyn Meyers
Deidra Beschle	Barbara DeVeaux	Vicki Hutchinson	May Molinaro
Patricia Best	Christine DiMeglio	Catherine Jaber-	Al Montecalvo
William Birdsell	Anthony DiPerrio	Kreiger	Karen Montecalvo
Joyce Bloom	Nanci DiPerrio	Robert D. Johnson	John Morris
GeorgeBogart	Perry Downs	Carl Johnson	Su Murdock
Mildred Boughton	Jana Draper	Susan Johnson	Sandi Nichols
Allan Brown	Margaret Emerito	David Katz	Maryellen Owens
Janet Brown	Shirley Ferrarone	Laura Katz	David Parille

Susan Parille  
Barbara Parks  
Lisa Patton  
Robert Pearson  
Patricia Pearson  
Paula Pinion  
Luciana Correia Rausch  
Richard Rausch  
Richard Rausch Jr.  
Erma Rausch  
Gary Rogers  
Clair Rundhaug  
Jehad Sabbagh

Kathy Sabbagh  
Mark Sarkisian  
Susie Sarkisian  
Nancy Schofield  
Jill Simonelli  
Irene Simonelli  
Elaine Sleath  
Domenic Spaziani  
Linda Spaziani  
Mark Stirling  
David Swanson  
Kathi Swanson  
Joan Tarrant

Bill Thalman  
Laurie-Jean Thalman  
Jeanne Todaro  
Judith Toth  
Linda Triebe  
Alvin Tuck  
Donna Tuck  
Joe Walkovich  
Lew Westfall  
Robert Wirag  
Carnell Woody  
Victoria Woody

**St. James' Episcopal Church**  
**25 West Street Danbury, Ct.**  
**259th Annual Meeting January 30th 2022**  
**Luckenbill Hall (in person) and Zoom (virtual)**

**11:31 am.** Meeting called to order by The Rev. Dr. Dustin Trowbridge, Rector.

In attendance: \*Virtual attendees marked with a (v)

Joanne Archibald (v), Jody Armstrong (v), Ryan Beaudry, Karen Beaudry, Jim Beschle, Deidre Woodend-Beschle, Joyce Bloom (v), John Boddie, George Bogart, Janet Brown, John Cheeseman (v), Vivien Cheeseman (v), Charles Clapp (v), Dan Cox, Beth Cox, Michelle Cummings, Cristel Davis (v), Christine DiMeglio, Jana Draper, Carolyn Flynn, Russ Griemsmann (v), Judy Griemsmann (v), Elizabeth Hagen, Ernie Harrington (v), Linda Harrison (v), Jean Hassen, Helena Hawkshawe (v), Denise Holl (v), Bill Hutchinson, Deborah Kaufmann, Yvonne Kiddoe, Chris Kuell, Jill Kuhn, Lyn Meyers (v), John Morris (v), Mark Nichols, Sandi Nichols, Pat Pearson, Bob Pearson, Gary Rogers (v), Mark Sarkisian, Susie Sarkisian, Jehad Sabbagh, Kathy Sabbagh, Elaine Sleath (v), Linda Spaziani, Mark Stirling, Dustin Trowbridge, Jean Todaro, Alvin Tuck (v), Donna Tuck (v), Lewis Westfall, Joe Walkovich (v).

**11:32 Opening prayer** Father Dustin led us in prayer.

**Presentation and Adoption of Roll of Voting Members.** List of voting members has been presented for review and can be found on page 3 of the Annual Report. No changes to the voting rolls as presented. Deb Kaufmann made a motion to accept the voter eligibility list as presented. Jana Draper second. All voted in favor, and the motion is carried.

**Minutes from 258<sup>th</sup> Annual meeting (2021).** Minutes from last year's Annual Meeting can be found on page 4 of the Annual Report. There are no changes proposed. Jeanne Todaro made a motion to accept minutes as presented. Bob Pearson second. No discussion. All voted in favor, and the minutes are accepted.

**Written reports.** All reports from all committees for the past year can be found in the Annual Report pages 7-25. All were sent out in Epistle this weekend as well. There is no need to vote on anything, they are simply presented for review.

**11:38 Wardens' Report.** Janet Brown thanked today's attendees and Father Dustin for his year of service and leadership. Janet encouraged all to read the written reports. Lyn Meyers supported Janet's comments.

**11:40 Treasurer's report.** Ryan Beaudry presented the 2021 year-end financials, and the 2022 Budget. Ryan noted that we are constantly looking at new ways to increase funding- for example: CARS donation program. Within the 2022 expenses, there is the new Communications position, which is currently being filled. The position is contracted for 4-6 hours per week.

The status of the Capital Campaign is summarized in the Annual Report on page 23.

**12:05 Rector's report.** The Rector's Annual Letter was distributed previously and can be found on page 7 of the Annual Report. Father Dustin lead us in a reflective review of Social Network Exercise from the 2021 Annual meeting. There were 32 participants and Father Dustin guided us through understanding the results of the exercise.

**12:30 Standing resolution.** Each year, the resolution must be voted on to authorize the vestry for short-term borrowing of up to \$50k, if necessary. There were no questions about the resolution:

*"WHEREAS: The Vestry and the congregation of Saint James' Episcopal Church may deem it necessary to borrow funds in 2022;*

*BE IT RESOLVED: The Vestry is hereby authorized to borrow up to a maximum of \$50,000 (Fifty-thousand dollars) on behalf of St. James' Episcopal Church. The persons authorized to sign loan documents signifying Vestry approval are Janet Brown (Warden) and Lyn Meyers (Warden)."*

Janet Brown made the motion to accept the standing resolution. Kathy Sabbagh second.

A question was presented asking whether the \$50,000 is a sum for the year, or an amount that can be withdrawn more than once. This amount is the total for the year. All voted and approved the resolution. Motion is carried.

**12:35 New resolution.** This resolution is specific to this year. The resolution would authorize the vestry to lease the property at 1 Terrace Place. A discussion was held around the recommendation to separate housing and compensation for the sexton. (Currently the sexton does not receive pay and is compensated through housing alone). To lease the property, the Parish must approve the resolution and submit a request to the Standing Committee of the Diocese.

Jana Draper asked that the resolution be read aloud. Mark Sarkisian second. Father Dustin read the resolution:

*"WHEREAS: The Vestry and the congregation of Saint James' Episcopal Church have deemed it advantageous to lease its property at 1 Terrace Place at a rent that would result in minimum net proceeds of \$2,000 (Two-thousand dollars) per month;*

*BE IT RESOLVED: The lease of the property should proceed, and the persons authorized to negotiate and approve final actions, with prior review and approval of the Vestry, are Janet Brown, (Warden), Lyn Meyers (Warden) and Ryan Beaudry (Treasurer). The persons authorized to sign the final documents are Janet Brown, (Warden) or Lyn Meyers (Warden)."*

Jana Draper moved that we accept the resolution. Christine DiMeglio second. There was a discussion around how this affects the budget, the sexton's compensation, and the rental rate.



Voted on the resolution. There were forty-eight votes in favor the resolution, with two opposed. No abstentions.

**12:54 Thanksgiving for Class of 2022 Vestry Members.** Gary Rogers, Jana Draper, Deb Kaufmann, and Jehad Sabbagh were acknowledged for their service over the last 1 or 3 years.

Linda Spaziani, the Assistant Treasurer was acknowledged and applauded for 42 years of service as bookkeeper or treasurer.

### **1:08 Election of 2023 officers and class of 2025 vestry**

#### For one-year terms:

Wardens: Janet Brown and Lyn Meyers

Treasurer: Ryan Beaudry

Delegates to Convention: Dan Cox and Carolyn Flynn

Clerk: Susie Sarkisian

#### Three-year terms: (Class of 2025)

Russ Griemsmann, Christine DiMeglio, Linda Harrison

#### One year term (vestry vacancy in Class of 2023)

Lew Westfall

Father Dustin read the slate of candidates and there were no further nominations from the floor. Deb Kauffman made a motion for the clerk to cast a single vote on behalf of the attendees. Lyn Meyers second. All voted in favor and the ballot was cast. Voting complete.

Father Dustin offered a commission to incoming vestry, officers and delegates, and led us in a closing prayer.

**1:30 pm meeting adjourned.**

**WARDENS' LETTER**  
**Janet Brown and Lyn Meyers**  
**January 2023**

The beginning of 2022 saw us “back to normal” as a community of faithful people here at St. James’. We kept our doors open, no masks or social distancing, coffee hours after each service, in person meetings and Fridays with Friends.

Our Mother’s Day Breakfast and the ECW Bake Sale returned. The Parish Picnic was held in the front of the church property with the hopes that people passing by the church might want to stop and enjoy a hotdog with us. We held an Apple Feast evening – who knew how many different recipes one can make using apples!

Carillon concerts were played during the Summer. We held our Blessing of the Animals service around St. Francis Day. All wonderful occasions to celebrate our lives together as a parish.

Healing Ministry was again offered on the third Sunday of the month at the 8 and 10 am services. We went back to receiving communion in both kinds, the bread and the wine. Lay Eucharistic Visitors continued to take communion to our members who are homebound.

The theme for our Stewardship Drive for 2022 was “More than Enough”. We asked parishioners to share their stories of how God has provided more than enough in their lives. Some made videos, some wrote down their stories and others spoke during morning worship.

On November 13<sup>th</sup> we came together for one service at 9 am, made our commitment to St. James’ for 2023, and then celebrated with a “feast” in the Parish Hall.

As a parish we have much to be thankful for. Thanks to Joanne Archibald and the members of the choir we always have beautiful music during our services. And this year Joanne gave us added performances during the week online. She began to inform us each week on the composers of some of the music that was offered. Thank you, Joanne, our choir members and our bell choir for sharing your many musical gifts with us week after week.

Ricky Sanz has kept our buildings clean, our sidewalks clear of snow, our grass cut, and leaves raked. Thank you, Ricky, for opening our doors on Sunday mornings, and closing at the end of the service. For making sure we have coffee available after each service, and for all the tasks you do that we often take for granted.

Early in the year we hired a Communications administrator, Kim Merrell, to assist Dustin. Sadly, in June, Kim’s son, Justin, died and Kim felt she could no longer continue her position at St. James’.

This year we hired a bookkeeper, Sue O’Meara, who under the guidance of Linda Spaziani, has been paying the bills, making sure staff have paychecks and keeping track of our income and expenses. A huge thankyou is due Linda who has spent many hours teaching Sue our bookkeeping system.

Thank you to our treasurer, Ryan Beaudry, for continuing to keep our finances straight, for providing financial statements to the Vestry on a regular basis and for putting a budget together for 2023.

Many thanks to the members of our Vestry who will be stepping down after completing their terms this year; Lew Westfall, Sandi Nichols, and Helena Hawkshawe. We look forward to working with you all in new ways in 2023.

Thank you to Jana Draper and Denise Holl for leading Evening Prayer and Compline during Lent and Advent. A special thank you to Denise Holl for scheduling supply clergy during our transition, not an easy task with the current shortage of supply clergy available.

As we all know, Fr. Dustin resigned in November and conducted his final service with us on Christmas Day. We have so much to be grateful for during his ministry with us. His leadership during the lockdown months of Covid was extraordinary. His ability to record Morning Prayer each Sunday from the Chapel was a blessing to us all. As were all the additional online services he offered us. His weekly letter to us all kept us informed and inspired throughout his time with us. Taking on the administration duties of the office after we had to let our Administrative Assistant go on top of his duties as our Rector was above and beyond what we called him to be back in 2020. So many, many thanks to you, Father Dustin, for sharing your ministry with us and we wish you well in your new parish. You will be missed.

As we face this time of transition, we thank all of you for your support and look forward to working together to further God's mission for us in our parish and in our community in the weeks and months ahead.

Blessings to you all,  
Janet Brown, Lyn Meyers,  
Wardens

## **STEWARDSHIP – 2022**

### **Janet Brown (Warden)**

Members of this year's Stewardship committee were Dan Cox, Alvin Tuck, Chris Kuell, Deidra Woodend, Janet Brown and Fr. Dustin. Our theme for 2022 was **More than Enough**, again based on a program put out by the Episcopal Network for Stewardship (TENS) and built around a verse from Luke 9:17 – "All ate and were satisfied. And they took up what was left over, twelve baskets of broken pieces".

Beginning in early Fall the committee began to post short phrases around the church to start hinting at what was coming in the weeks leading up to our "Commitment Sunday".

On the theme of "More than Enough" we asked some parishioners to share what this theme meant to them. Chris Kuell, Alvin Tuck, Perry Downs, John Boddie and Liz Hagen, Jehad and Kathy Sabbagh, Deidra Woodend and Beth Cox, Mark Sarkisian, Jill Kuhn, Barbara Davis; all shared their stories, either in person during a Sunday morning worship service, by video, or in writing.

On November 13, 2022 we came together for our "Commitment Sunday". We had one service at 9 am and at the end of the service we were asked to remain seated and pledge cards were handed out so that we could all make our commitment for 2023 together. After making our pledge and placing it in the alms basin in front of the altar we were then invited to celebrate in the Parish Hall. What a feast that was! Thanks to all who provided such a delicious menu.

Our thanks also to all who participated in the service on the 13<sup>th</sup>, to the "bakers" who made mini loaves of bread to hand out at the brunch and most especially to all who made their financial commitment to the work of this parish as we move forward into 2023.

Janet Brown, Warden

## **BUILDINGS AND GROUNDS - 2022**

**Gary Rogers (Chairperson)**

At Saint James, we appreciate the grand facilities that we inherited from our forebears and the mission of this committee is the maintenance and improvement of our historic buildings and property from the Sanctuary and connected spaces, the Old Rectory and the current Rectory on Cannondale.

As in previous years, we hold “Work Shirt Saturdays” almost every month to maintain the gardens and lawns around the Church and Rectory and carry out minor repairs throughout our buildings. While these work days are organized by the Building and Grounds committee, we are joined by many other parishioners who come to share their expertise, labor and love of our property and enjoy the camaraderie of working together.

We reported last year that we had a fundraiser to replace fire sprinkler heads throughout the Church building because the existing heads were more than 50 years old. With heads at that age, we would be required by the Fire Marshal to have several heads tested every 2 years and if they failed, we would need to replace them anyway. To date, we have all the heads replaced in the building except in the Sanctuary attic where a new layout needs to be designed by our sprinkler contractor. The successful fundraiser has paid for all of the completed work with \$2,832 left to put toward the new Sanctuary attic layout.

We took advantage of a program from Eversource to replace all our lighting with new LED bulbs. The cost of the retrofit was \$18,551 and Eversource paid 80% of the cost of the work. This left us with a bill of \$3,711 that became a loan paid to Eversource over the course of the next 33 months. The savings each month more than make up the cost of the loan payment since our power usage has declined 30% on average.

In 2023, we are hoping to finally complete the major portion of our HVAC project.

For the past 3 years or more, we have been working with several consultants to determine how we should approach replacing the inefficient steam boiler and related deteriorated infrastructure that serve the Sanctuary and the Auditorium. In consultation with the wishes outlined during the Capital Campaign, it was determined that we should entertain the possibility of including Air Conditioning in these spaces as well as in the Parish Hall. Proposals that we entertained ranged from simply replacing the steam boiler with a new steam boiler to heating and cooling the Sanctuary, Auditorium and Parish Hall exclusively with air source Heat Pumps. The cost of doing the full Heat Pump project is beyond our reach at this time, so we have settled on a proposal from our trusted plumbing company, The Otto Company, (project lead, Jairo Mui-Cando) to heat and cool the Sanctuary with a Heat Pump System with back-up heat provided by a hot water system that will also provide primary heat for the Auditorium. We omitted the Heat Pump System for the Auditorium since it has no current programmed use and from the Parish Hall since it has a viable warm air heating system. We hopefully will add a Heat Pump System to the Parish Hall at a later date.

The Proposal submitted by The Otto Company on Sept. 30, 2022 for \$250,580.05 would cover the plumbing and HVAC work described above and after including \$33,000 for Electric work (Brundage Electric) \$9,350 for the Engineer's fee and miscellaneous related work, the total cost will be approximately \$306,000. With the current state of the economy, this number will likely rise until we sign contracts with our Contractors with updated numbers. Our Committee, the Capital Campaign Committee and the Vestry have voted to

proceed with this project and present it to the entire Parish for a vote to proceed at the 2023 Annual Meeting. The projected timeline is to start the project on or about April 1, 2023 assuming that we will be able to obtain a bridge loan to cover the remaining funds expected from the Capital Campaign. This initial stage should be complete in two to three months.

## **PARISH HALL SUB-COMMITTEE**

**Jim Beschle (Vestry)**

**Deborah Kaufmann (Chair)**

Committee Members: Lyn Meyers, Jim Beschle, Linda Harrison, Carolyn Flynn, Diedra Wooden, Beth Cox, Deborah Kaufmann.

This Committee was formed on July 29, 2022.

This Committee met to discuss what vision we have to improve the appearance of the Hall.

A survey was sent out on what the Parishioners would like to see happen and we had many responses.

There are many issues with the Hall such as needing new windows, removing the wallpaper, and the dividers, finding a new closet for Ricky to store his supplies, repairing the grease trap in the kitchen and plumbing issues, abatement of the mold, and some minor issues. We have been able to clean out the chair/table closet.

We are working closely with the Building and Grounds Committee and Rental.

## **MUSIC MINISTRY - 2022**

**Joanne F. Archibald (Music Director)**

I would like to begin by thanking all those who offered their gifts of time and talent to the music program at St. James' again this year. There is a very dedicated group of people who continue to attend Chancel Choir rehearsals and St. James' Ringers rehearsals. I am very grateful to their support and willingness to adapt as is necessary as we forge through each year. God is continuing to bless us with new ideas.

In 2022, I began writing Music Notes for each Sunday's bulletin as a way of connecting with the congregation and in hopes of increasing our faith as we learned more about the music we sing and play during worship. Parishioners reacted very favorably to this and let me know how much they enjoyed reading the notes. I plan to continue this in the future.

Another new musical offering began in the Autumn of 2022, Midweek Musical Moments. There were several purposes of inaugurating this Wednesday series. One was to offer information regarding the plethora of musical connections we have at St. James'. Another was to offer spiritually uplifting musical experiences for the congregation of St. James' via Facebook postings of musical videos. We are at a time when it is not always possible for people to attend live performances, nor is it possible for people to help with all the background activities which go into hosting live performances. I had been encouraged by the rector to offer solo presentations because of this. The midweek recorded series, I thought, was a good solution to solving some of **the hurdles we are facing. It seemed that presenting music online was a better way to go,**

**rather** than opening the doors physically since that would require more personnel. It was my hope to include more guest musicians, but that did not work out during the first season, except for two presentations. I plan to try to incorporate more musicians in the second season which will begin on Ash Wednesday 2023.

The Summer Carillon Wednesday Concert Series presented July concerts this year at 1pm, following the noon Eucharist service. There were approximately 20 people outside in our garden each week to listen to the guest carillonneurs. This series needs some additional personnel to help if we are to continue the concerts. Funding may become an issue in 2023, also. Another idea would be to have at least one concert in May, June and July, if we can get the funding to pay for the artists to come and play. In a few years, our historic carillon will be 100 years old! Perhaps we could look forward to an anniversary concert?

On another note, our carillon is no longer played on Sunday mornings as was the tradition for many years, due to lack of a carillonneur. One of our parishioners, David Katz, played for us in October and has volunteered to play for Easter. For this I am quite grateful!

This year, we were able to add the sound of percussion instruments to our worship occasionally thanks to Albert Montecalvo and Jean Hassen. Jean also volunteered to play the organ when I was on vacation for several weeks. Unfortunately, there were no funds available to employ an organist from outside our church but fortunately, Jean stepped up to the console and provided music for us.

I am grateful to Deidra Woodend and her direction of St. James' Ringers. We enjoy hearing the sound of handbells during worship! Please consider joining the ringers as we need more hands so that we can utilize all the handbells the church owns. Rehearsals are 11:30am-12:30pm on Sundays.

The Chancel Choir members have been very dedicated throughout the year! Thank you! We are interested in having some additional singers join us. We practice on Thursdays at 7pm in the choir room and 9:15am on Sunday mornings.

I look forward to serving the Lord God and the congregation of St. James' in 2023! Please contact me at [joannearchibald@saintjamesdanbury.org](mailto:joannearchibald@saintjamesdanbury.org) if you would like to become a part of the music ministry at St. James' in any way.

Respectively submitted,

Joanne F. Archibald

Director of Music Ministries

## **WORSHIP - 2022**

### **Jean Hassen (Chair/ Vestry Liaison)**

We had a full year with In-Person Services both at 8am and 10am Services. 10am hybrid.

System glitches with MSP. (Ministry Scheduler Pro.)

In person Healing started in October 2022 on the third Sunday of the month at both Services.

Due to attendance being down, the decision was made that on Palm Sunday the Service would not start at City Hall then process to the Church.

It was nice celebrating In-Person the Services in Holy Week in the Church.

Holy Saturday (Saturday after Good Friday) Rev. Dustin had a short Prayer Moment. Attended by the Altar Guild members and helpers assisting with the prepping for Easter.

Easter Service 2022 was the first Easter Service Rev. Dustin celebrated in the Church since he came to Saint James.

During the Summer (7/3/2022 to 9/9/2022) we went to one Service at 9am.

On 9/11/2022 the 8am Service was moved to the Chapel.

Blessing of the Animals on October 2nd, 2022, was at Saint James in the garden.

With the imminent departure of Rev. Dustin we began Training for Morning Prayer Leaders and Russ Griemsmann is looking into training for Morning Prayer Preachers.

### **PASTORAL CARE - 2022** **Christine DiMeglio (Vestry liaison /chairperson)**

#### **Our Mission and Ministry**

Our mission and ministry is to live into our baptismal covenant by loving and offering support to our parish community. We respond to the needs of parish members struggling with faith, health, or a challenging life situation by praying, listening, teaching, sharing the Eucharist, or sharing meals. We walk alongside our siblings in Christ, reminding each they are loved by God, welcomed in the church, and not forgotten in their troubles.

Members of this committee serving vulnerable people participate in safe church training. Episcopal Church of CT's Safe Church Training is grounded in our call to seek and serve Christ in all persons and respect the dignity of every human being, to live out our Baptismal Covenant within our communities of faith and in the world beyond.

#### **Committee Members (on our communications email list)**

Nancy Alaire, Karen Beaudry, Janet Brown, Suzanne Carley, Dan Cox, Elizabeth Cox, Karen Davidson, Jana Draper, Perry Downs, Linda Harrison, Denise Holl, Chris Kuell Marion Liberati, Lyn Myers, Karen Montecalvo, Kathy Sabbagh, Elaine Sleath, Alvin Tuck, Joe Walkovich,

#### **Compassionate Communications (Note Card Ministry)**

A new, recently launched ministry, the congregation pauses at quarterly intervals, to send personal, handwritten notecards to parish members who are home bound due to health, caregiving, and/or transportation issues, expressing our care and concern for them and their loved ones. Participants are invited during the service to participate by obtaining notecards and addresses during the coffee hour. If you would like to be involved in growing this ministry, reach out.

Contact Person: [Beth Cox](#), [Marion Liberati](#) Participants: the congregation of St. James'

### Flower Delivery

Each Sunday, a member of our flower delivery team collects the prepared flower arrangements and delivers them to our parishioners in the hospital, nursing homes or at home. If you are able to take a side trip on your way home from church to a parishioner in Danbury who is unable to be in person at church, please reach out.

Contact Person: [Jana Draper](#) Participants: the congregation of St. James'

### Healing Ministry

The Sacramental Rite of Healing is incorporated into our Sunday services on the third Sunday of each month, simultaneous with communion. After receiving communion, those desiring a private healing prayer approach a healing minister. The healing minister will anoint with oil and will inquire regarding the need. Prayers may be asked for yourself, a loved one, and for any specific concern. The healing minister may lay hands upon your shoulders or simply hold your hand. Lay healing ministers act as vessels for the wondrous healing power of God. Your prayers are held in confidence.

Contact: [Joe Walkovich](#) (8 am), [Denise Holl](#) or [Elaine Sleath](#) (10 am), Participants: Suzanne Carley, Dan Cox, Christine DiMeglio, Perry Downs, Denise Holl, Joe Walkovich

### Lay Eucharistic Visitors/Friendly Visitors

During our time of transition, this ministry will operate as a friendly visit. When a rector is available, this ministry offers a time for communion, prayer, and fellowship to our homebound, nursing home, or hospitalized parishioners who cannot attend church. The visitor, who is a member of the congregation, arranges with the recipient for a mutually convenient time each month and delivers communion to the home to the recipient and family, friends, or caregivers present. Eucharistic visitors follow COVID safety protocols and wear masks unless invited to take them off. If you or a loved one are not able to attend church and wish to participate in the Sacrament of communion, reach out.

Contact Person: [Karen Beaudry](#) Participants: Karen Beaudry, Janet Brown, Karen Davidson, Alvin Tuck

### **Eucharistic Visitors summary from Karen Beaudry**

Thankfully for the year 2022 we were able to continue our in person Eucharist Visits, however for the months of February and March we had prayer phone calls due to high covid numbers again. Beginning with April, we were able to resume our visits. We presently are visiting 10 parishioners and have 4 active Eucharistic Visitors.

This is a wonderful ministry and is beneficial to the parishioner and visitor as well.

Karen Beaudry

### Meals on Wings

In time of illness, injury, hospitalization, births, and deaths, or some other stressful time of our lives, we may need assistance with meals. The meals are prepared with love, following dietary requests, and delivered by the chef at a mutually arranged time. Reach out for meal assistance for yourself or on behalf of a parish member.



Contact Person: [Denise Holl](#) Participants: Many and various members of the St. James' congregation. If you would like to participate, contact Denise.

### [Prayer Chain Ministry](#)

The prayer chain ministry has operated quietly at St. James' for 30 years. The group prays for individuals for one to three months upon request. When prayers are requested, a group email is sent out to each member of the chain with appropriate details and the amount of time the person will remain on the list. When making a request for prayer for someone else, please ask permission to be put on this prayer chain list. In addition to the prayer chain, parishioners may contact the [church office](#) and request to be added to the prayers of the people during Sunday services (203-748-3561)

Contact Person: [Kathy Sabbagh](#) Participants: Beth Cox, Jana Draper, Nancy Halpin, Denise Holl, Yvonne Kiddoe, Karen Montecalvo, Kathy Mould, Elaine Sleath, Jeanne Todaro, Rev. Dr. Dustin Trowbridge

### [Stephen Ministry](#)

St. James' is a Stephen Ministry Congregation. Grounded in Jesus' command to love one another, Stephen Ministers offer lay pastoral care by providing in confidential, one-to-one relationships, love, and support to those going through a life crisis or challenge. As Christian friends, Stephen Ministers walk beside, listen, and share God's love. Stephen Ministry can help meet the needs of individuals who are hospitalized, ill, bereaved, in a job crisis, disabled, homebound, lonely, or in a spiritual crisis. If you would like to be supported by a new perspective on your troubles, reach out.

Contact Person: [Janet Brown](#), 203-798-1023, Participants (active): Karen Davidson, Elaine Sleath  
Participants (trained, inactive, on-call): Ray Beaudry, Christine DiMeglio, Jana Draper, Linda Harrison, Ernie Harrington, Yvonne Kiddoe, Cathy Kreiger, Lyn Myers

### [An invitation to the Parish](#)

We welcome new members and inquirers to our committee. Please contact Christine for more information or to be added to our communications list.

## **ECW (Episcopal Church Women) – 2022**

### **Janet Brown**

ECW has continued to meet on the third Saturday of the month to work on the bears and blankets that are then given to Danbury Hospital. Two of our members who are not able to join us in person are tying blankets and stuffing bears at home, both an important part of ECW.

In May we were able to once again hold our Bake Sale during the Mother's Day breakfast to raise funds to pay for supplies for our bear and blanket project.

At the beginning of September, we hosted an open house and as a result have two new members added to our group.

If you are interested in joining us in this rewarding ministry, or would like to know more about us, please contact Joan Tarrant, 203-748-1044 or Janet Brown, 203-456-5509.

## MISSION MINISTRY - 2022

**Linda M. Harrison (Chair)**

Mission of St. James' continued in the local community during 2022. The committee met the 4th Wednesday of each month in by Zoom beginning at 7 p.m. with the following prayer;

Grant me, O Lord, a smile on my face to share and a gentle touch. Grant also to those you have blessed me to serve this day the chance to be fed, a place of warmth and a moment of safety. As all goodness comes from you alone, O Lord, may I serve you as I serve that in need. Amen.

The Mission Committee seeks find and bring awareness of the needs in and around Danbury and lift them up to the parish and help identify sources of support in meeting those needs. If you would like to participate in, or coordinate mission projects, please contact our Chair by email at [h20liley@aol.com](mailto:h20liley@aol.com). We are always looking for new members and new ideas.

The following is an outline of the Mission activities in support of the various organizations St. James' supported in 2022. Of note the committee elected to designate mission offerings for a two month period rather than monthly.

### Local Mission Ministries

**Dorothy Day Meals:** Yvonne Kiddoe and Chris Kuell In 2022, due to the pandemic, all meals at the Dorothy Day Soup Kitchen were prepared and delivered in to-go style containers and bags. On the third Thursday of each month, several St. James' parishioners prepared a hot meal in the kitchen of the parish hall. On the third Friday of each month, the meal was brought to Dorothy Day on 11 Spring Street in Danbury. Five or less parishioners and volunteers packed up 60 breakfast bags (milk, juice, cereal, granola bar, fruit) for delivery to the temporary Pacific House Shelter on Lake Avenue. Then an average of 75 lunches (cold sandwich, fruit, cookies, chips) and 75 hot meals were packed/bagged up and handed out to guests at the door of Dorothy Day. All Covid19 safety protocols were followed. Starting in 2022, we have been asked to also deliver 60 hot meals to the Pacific House Shelter.

**Daily Bread Food Pantry:** Daily Bread Coordinator at [dailybreadfoodpantry@gmail.com](mailto:dailybreadfoodpantry@gmail.com)

Daily Bread Food Pantry distributes food free of charge from our building behind the Parish Hall. Those in need have been welcomed since 1984. St James was one of the founding sponsors. Today the pantry serves hundreds of families each week- the COVID pandemic has more than tripled weekly numbers. Clients receive approximately 50 pounds of food each time they visit. Due to COVID restrictions volunteers work outside rain, snow or shine. Donations of food and personal care items are accepted Wednesday and Friday 11:30 to 1:30. See the website [dailybreadfoodpantry.com](http://dailybreadfoodpantry.com) for a list of needed items. The Pantry also gets food from Connecticut Foodshare. The Pantry is open to guests on Tuesday and Friday 9:30 am -11:00. Guests may visit 3 times a month. Volunteers are always needed. Daily Bread has only one part time employee and the program is run entirely by volunteers who pick up or receive food, stock shelves or help with distribution to clients. Email your interest to the above address or call 203-8268252.

**Amos House Women's and Children's Shelter:** Contact Dan Cox Amos House was founded in 1986 by five area churches including St James for a program and a place for homeless women and their children to transition to permanent housing. Since 1989 the centerpiece has been its residential living facility which opened in 1989. Residents were offered comprehensive programs in life skills, job skills, counseling and support in a safe environment. Amos House has recently reopened.

**Community Thanksgiving Dinner:** Volunteers Carolyn Flynn, Jim Beschle, Dee Woodend, Janet Brown, Amanda Johnson, Catherine & Corey Malan, Sandi Nichols and Linda Spaziani once again provided a home cooked Thanksgiving Dinner that was a grab and go meal. This was consistent with the meals distributed by

Dorothy Day. A tasty turkey pot pie was the center piece of the meal. As we look to once again host in-house we need to have a commitment from parishioners for all aspects of the dinner to come together. Stay tuned for more information.

### **Souper Bowl of Caring** Sandi Nichols

We again participated in the annual Souper Bowl of Caring. Cans were collected and donated to Daily Bread. Our totals are reported to national organization of Souper Bowl of Caring, so our Parish became part of the national efforts.

**Association for Religious Communities (ARC):** Joe Walkovich the Association of Religious Communities (ARC) is a non-denominational, interfaith organization founded over 4 decades ago for the purpose of facilitating interfaith cooperation in the Greater Danbury Area. Centered in respective faiths ARC continues to manifest the wisdom of the worlds spiritual traditions while enhancing the quality of life in the greater Danbury Community. ARC's mission is "to alleviate the causes of violence, suffering, and hate while advancing peace, justice and human dignity" This mission is implemented in our community programs: Peace Camp, Caravan of Faith, Forum of Faith, Resettlement Assistance, Homeless Advocacy, Emergency Aid Network, and Kids in Danbury Schools. Saint James was one of the Charter Members of ARC and continuously has held a seat on the Board of Directors.

**Laundry Love of Greater Danbury (LLGD).** Laundry Love of Greater Danbury (LLGD) Highlights In response to the ongoing pandemic, we continued to distribute pre-paid laundry gift cards with detergent through community partnerships, rather than at in-person, monthly events at White Street Wash. Volunteers at the monthly event to hand out laundry gift cards are needed. Be a friendly, accepting face to our neighbors.

### **Christmas Cookie Walk and Craft Fair:** Sandi Nicholas

The annual Cookie Walk & Craft Fair was held on December 4th in Parish Hall after the 8:00am and 10:00am services. Delicious cookies and handmade items were sold to raise money for Amos House and Laundry Love.

This has been a truly challenging year. We are truly blessed at St. James' to have many willing to serve in God's mission in the community and the world. It is a gift to serve as the committee's chair. This year we have successfully met by Zoom. I have been overwhelmed by the commitment of the members. A special thank you is offered to the following faithful: Sandi Nichols (Vestry liaison), Elaine Sleath, Janet Brown and Father Dustin. Additional members are needed. Is there a mission/ministry you are passionate about and would like to share with St James parish? Please contact Linda Harrison at h20liley@aol.com

Respectfully submitted, Linda M Harrison, Chairperson

## **FAITH FORMATION 2022 - Adult Ministry**

### **Jeanne Todaro (Chair)**

The members of Growing in Faith committee continued their ministry of providing opportunities for individuals to deepen their faith throughout the year. Committee members and event participants comment to me regularly on how much they learned by sharing with each other, and that is certainly true for me too.

I'm grateful for the hard work of our committee members and even more for those of you who have taken advantage of our offerings and shared a part of yourself with St James.

We have 2 groups that meet regularly (see group reports below) and have had a number of special programs as well.

During Lent we encouraged healthy Christian habits based on the book *Christ Walk* by Anna Courie. We meditated/prayed, ate better, walked after church in groups and on our own as we were able and the spirit lead us. As a group we walked over 2,000 miles-That's more miles than Paul's journey from Jerusalem to Rome (about 1,800 miles.)

We also had two workshops that attendees said they found inspiring: one on spiritual gifts in the spring and one on evangelism in the fall.

We look forward to continuing this journey towards greater faith with you in 2023.

Submitted by Jeanne Todaro

### **Wednesday Morning Book Group**

During 2022 our book group has continued to meet in the lounge. We began the year by finishing Joan Chittister's book "The Gift of Years" and then chose another of her books, "The Time is Now". We are currently reading "Bold to Say", a book of meditations on each line of the Lord's Prayer. We meet at 11 AM on Wednesday mornings and are open to any who would like to join us. Please call Janet Brown, 203-456-5509, for more information.

Submitted by Janet Brown

### **Saturday Morning Bible Study Group**

During 2022 our group has continued to meet over Zoom. We first finished Hebrews for Everyone by NT Write and started A Journey with Luke edited by Marek P. Zabriskie. We meet at 11 AM on Saturday mornings and would like to have new people join us-the link is on the church calendar. Please e-mail [todaroj@aol.com](mailto:todaroj@aol.com) or call, 203-770-0259, for more information.

Submitted by Jeanne Todaro

## **PARISH LIFE - 2022**

### **Deborah Kaufmann (Chair/Vestry Liaison)**

Committee Members: Carolyn Flynn, Dan Cox, Janet Brown, Judy Griemsmann, Russell Griemsmann, Liz Hagen, John Boddie, Linda Spaziani, Deborah Kaufmann, Susie Sarkisian

We had a very successful 2022 and I would to thank everyone who helped to make it so.

These are the following events we had.

Mother's Day Annual pancake breakfast

Annual Picnic

Hymn Sing

Stewardship Luncheon

Apple Feast Fest

Farewell Coffee Hour for Father Dustin

Friday with Friends

We are always in need of Coffee Hour Hosts. Let me know if you have any questions.

We also continue to have Fridays with Friends on the First Friday of the month at 6 pm.

Friday with Friends continues to meet on a monthly basis. This is a very informal way to get together and catch up with each other. We have been meeting for 10+ years and typically have 15-20 people. Anyone is welcome to attend at any time. It is always the first Friday of the month.

Parish Life meets on the fourth Tuesday of the month on Zoom. Please feel free to join us at any time.

## **CAPITAL PROJECTS COMMITTEE UPDATE TO PARISH – 2022**

**Dan & Beth Cox (Co-Chairs)**

Once again, we want to extend a big thank you to the deeply committed and passionate members of this committee: The Rev. Dustin Trowbridge, Janet Brown, Judy Griemsmann, Russ Griemsmann, Linda Harrison, Denise Holl, Lyn Meyers, Gary Rogers and Laurie-Jean Thalman. With only a few exceptions, this committee has met every month since December 2020.

Our total pledge amount currently is \$424,650. After our 20% pledge commitment to Camp Washington, the total disbursed to St. James' is currently \$174,282.

Our expenditures to date include:

Livestreaming: \$2,200

Parking Survey: \$2,750

Engineer: \$9,350

Memorial Cross: \$4,940

Total: \$19,240

[The livestreaming cost represents almost half of the total cost (\$4,200). A grant covered \$2,000. The cost of the engineer noted above was for surveying the building prior to signing a contract for HVAC work.]

We have spent many hours discussing the following projects:

HVAC: Gary conducted research, reviewed and confirmed with the Capital Projects Committee and recommended The Otto Company's proposal to the Vestry, who approved the project. (Please see Buildings & Grounds report for the specifics of the Capital Project initiative.)

Pledges received at St. James': \$174,282

Less expenditures:	(\$19,240)
Cash in hand:	\$155,042

Quote from The Otto Company (incl. electrical work, optional smart tablet, optional water filter, misc. charges:	\$306,000
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Bridge Loan amount needed:	\$150,000+
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Russ presented the loan proposal to the Vestry for approximately \$150,000. With the approval of the congregation, we are prepared to move forward with The Savings Bank of Danbury to approve the loan.  
Parish Hall Subcommittee: This subcommittee will be meeting soon.

Front Gardens: In January, Denise brought the idea of the Memorial Garden Cross to the Capital Campaign Projects Committee for discussion, obtained two quotes, and presented both to the Vestry. Denise recommended Schlitter based on the price and ease of collaboration. The Vestry voted unanimously to approve Schlitter. The cross was installed and looks great!

We appreciate all of the pledges and support we have received. If you would like to pledge to this campaign, please contact us.

Thank you,  
Beth and Dan Cox  
Committee Co-Chairs

## St. James' Annual Report 2022 – Vital Statistics

<b>Baptisms</b>	<b>2021</b>	<b>2022</b>		<b>2021</b>	<b>2022</b>
Children	1	0	<b>Confirmations</b>	<b>0</b>	<b>0</b>
Adults	0	0	<b>Receptions</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>1</b>	<b>0</b>	<b>Reaffirmation</b>	<b>0</b>	<b>0</b>
<b>Deaths/Burials</b>	<b>7</b>	<b>12</b>	<b>New Members</b>	<b>3</b>	<b>5</b>
<b>Marriages</b>	<b>0</b>	<b>1</b>	<b>Removed by Transfer</b>	<b>3</b>	<b>1</b>
			<b>Received by Transfer</b>	<b>0</b>	<b>1</b>

### PARISH REGISTER

#### 2022 DEATHS/BURIALS

Arlene Grant  
 Maria “Connie” McGowan  
 Lloyd Best  
 David McCauley  
 John Leo McLaughlin  
 Brownell Nichols Ferry  
 Justin K. Merrill  
 Joseph A. Shevlin  
 Robert Douglas Johnson  
 Kathryn Anne Yoder Sandberg  
 Diane “Dee” Fleischer  
 Joyce Elaine Walendzik

# Financial Reports FY 2022

## Summary Results

Overall, for the year ending December 31, 2022, full-year income totaled \$277,681 consistent with the 2022 budget of \$278,500 excluding endowment income. \$48,000 originally approved for withdrawal was deferred for future use due to ending the year with a moderate cash base of \$86,429 unappropriated funds. Notable differences vs. budget:

- Pledge income totaled \$225,045, \$8,955 under budget of \$234,000
- Fundraising efforts positively contributed income growth with the car donation fundraiser generating \$4,397.
- Commenced rental of 1 Terrace Place for \$2,000 per month.

In 2022, Expenses totaled \$311,518, 3.8% lower vs. the 2022 budget of \$323,687. This decrease was primarily due to expense savings from decreased administrative support originally budgeted to fund a communications director and onboard a bookkeeper sooner than planned. These savings were partially offset by \$10,952 higher parish property expenses primarily due to the increase in fuel costs and \$3,946 higher parish administration expenses due to higher costs for financial review needed to remain in good standing with the ECCT. Notable differences vs. budget:

- Salaries & Benefits totaled \$138,545, \$23,280 under budget of \$154,087 due to decreased administrative support.
- Parish property expenses totaled \$106,736, \$10,952 over budget of \$98,152 primarily due to an increase in fuel prices.
- Parish administration expenses totaled \$21,146, \$3,946 higher than budget of \$17,200 due to higher-than-forecasted maintenance costs.
- Onboarded part-time bookkeeper position.



## Endowment



Total permanent trust funds decreased by \$264,750 to end the year at a market value of \$1,797,262 due to economic downturn impacting capital markets. No endowment withdrawal was made in 2022.

Permanent trust funds are comprised of two sources:

	Market Value (12/31/22)	% Above Book Value
<b>Permanent Endowment Fund</b>		
BAC (Managed by Diocese)	\$1,309,301	7%
SBD	\$47,259	0%
<b>Total</b>	<b>\$1,356,560</b>	<b>7%</b>
<b>Book of the Living Trust Fund</b>		
BAC (Managed by Diocese)	\$392,329	41%
Webster Bank (formerly New Mil)	\$48,373	2%
<b>Total</b>	<b>\$440,702</b>	<b>35%</b>
<b>Total permanent trust funds</b>	<b>\$1,797,262</b>	<b>13%</b>

**The Book of the Living Trust Fund** provides income which is used for the support of the Parish and other Christian ministries. Anybody can establish a trust in memory of a person who has departed this life. There are no restrictions. Persons establishing or those in whose memory they are establishing a trust do not have to be members of Saint James' or the Episcopal Church. A trust may be started at any time, for any amount, in excess of \$5.00 and may be added to. The amount of the trust is known only to the custodians of the fund who are appointed by the Rector. The name of the person in whose memory a trust is established will be permanently inscribed in the Book of the Living.

### Self Funding Account

Self-Funding account values totaled \$88,178 and expenses totaled \$35,635.96 as of December 31, 2022. This results in a net total \$52,542. The most significant contributions and expenses were due to the two Joining Jesus Capital Campaign.

### FY 2022 Joining Jesus Summary

Two disbursements were made in 2022 using funds provided through the Capital Campaign.

\$4,940 to install the memorial Cross.

\$9,350 for Engineer's report re: new HVAC

See Capital Campaign Report (in previous section) for details

### Attachments

- 1) 4Q22 and FY 2022 Actuals vs. Budget Summary
- 2) Recap of Cash Position
- 3) Self Funding Account

*Note: For additional detail on revenue and expenses and the endowment statement, please reference the 4Q22 and FY 2022 Treasurer's report.*

St James Episcopal Church  
Analysis of Revenues & Expenses - Summary Landscaped - acs  
Fund: Regular operating budget  
January to December 2022  
Note: The Report Option to include Open Transactions is selected.

Accounts	QTD Actual 2021	QTD Actual 2022	Quarterly Budget 2022	YTD Actual 2022	YTD Budget 2022	YTD Budget Remaining 2022	% of YTD Budget Used 2022	Annual Budget 2022
<b>Income</b>								
Regular Operating Income								
Parish Support	\$67,786.81	\$69,834.27	\$59,750.06	\$236,295.10	\$239,000.00	\$2,704.90	98.87 %	\$239,000.00
Special Service	\$5,197.00	\$5,400.00	\$3,124.97	\$8,794.00	\$6,500.00	(\$2,294.00)	135.29 %	\$6,500.00
Special Purpose	\$2,219.98	\$2,910.02	\$1,450.00	\$5,820.02	\$3,200.00	(\$2,620.02)	181.88 %	\$3,200.00
Endowment Income/Interest	\$42,000.00	\$130.29	\$48,000.00	\$469.76	\$48,000.00	\$47,530.24	0.98 %	\$48,000.00
General Donations/Facilities	\$3,151.60	\$12,150.40	\$7,449.94	\$26,772.36	\$29,800.00	\$3,027.64	89.84 %	\$29,800.00
Total Regular Operating Income	\$120,355.39	\$90,424.98	\$119,774.97	\$278,151.24	\$326,500.00	\$48,348.76	85.19 %	\$326,500.00
Total Income	\$120,355.39	\$90,424.98	\$119,774.97	\$278,151.24	\$326,500.00	\$48,348.76	85.19 %	\$326,500.00
<b>Expenses</b>								
Regular Operating Expenses								
Salaries & Benefits	\$36,372.81	\$33,763.99	\$47,917.37	\$154,087.18	\$177,367.00	\$23,279.82	86.87 %	\$177,367.00
Worship								
Music	\$1,178.93	(\$140.25)	\$625.03	\$989.82	\$2,750.00	\$1,760.18	35.99 %	\$2,750.00
Total Worship	\$2,685.30	\$1,287.77	\$2,162.44	\$6,523.10	\$8,700.00	\$2,176.90	74.98 %	\$8,700.00
Stewardship	\$0.00	\$550.64	\$137.53	\$728.42	\$550.00	(\$178.42)	132.44 %	\$550.00
Fellowship	\$0.00	\$0.00	\$249.94	\$185.54	\$1,000.00	\$814.46	18.55 %	\$1,000.00
Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00
Outreach	\$8,955.00	\$12,233.86	\$7,917.47	\$30,694.42	\$31,670.00	\$975.58	96.92 %	\$31,670.00
Parish Property	\$39,688.43	\$28,320.08	\$22,799.88	\$98,152.48	\$87,200.00	(\$10,952.48)	112.56 %	\$87,200.00
Parish Administration	\$4,227.07	\$10,947.22	\$3,299.91	\$21,146.41	\$17,200.00	(\$3,946.41)	122.94 %	\$17,200.00
Total Regular Operating Expenses	\$91,928.61	\$87,103.56	\$84,484.54	\$311,517.55	\$323,687.00	\$12,169.45	96.24 %	\$323,687.00
Total Expenses	\$91,928.61	\$87,103.56	\$84,484.54	\$311,517.55	\$323,687.00	\$12,169.45	96.24 %	\$323,687.00
<b>Net Total</b>	\$28,426.78	\$3,321.42	\$35,290.43	(\$33,366.31)	\$2,813.00	\$36,179.31	0.00 %	\$2,813.00

**ST JAMES' EPISCOPAL CHURCH**  
**Recap of Cash Position**  
**As of December 2022**

	<b>Dec-21</b>	<b>Dec-22</b>
<b>ON DEPOSIT</b>		
CHECKING ACCOUNT	210,171	249,994
SAVINGS ACCOUNT	13,620	13,620
Money Market Accounts	37,011	16,164
	<b>260,802</b>	<b>279,778</b>
<b>Type</b>		
APPROPRIATED- SPECIAL GIFT	2,200	2,300
APPROPRIATED- LESLIE JOHNSON	2,375	2,375
APPROPRIATED - CARILLON CONCERTS	485	662
APPROPRIATED - BLTF	1,085	1,085
APPROPRIATED - DOROTHY DAY MEAL	2,449	2,569
APPROPRIATED - MISSION	2,307	2,362
APPROPRIATED - DAILY BREAD	1,239	1,239
APPROPRIATED - ECW	722	1,151
APPROPRIATED - CRAFT FAIR		869
APPROPRIATED - YOUTH MISSION	1,680	1,680
APPROPRIATED - COVENANT TO CARE	546	546
APPROPRIATED - LIBRARY	560	560
APPROPRIATED - ALTAR SUPPLIES	3,963	4,223
APPROPRIATED - DISCRETIONARY FUND	385	1,292
APPROPRIATED - THANKSGIVING DINNER	4,338	3,552
APPROPRIATED - BACKGROUND CHECKS	682	682
APPROPRIATED - VESTRY VISION - OLD 21st CENTURY	2,521	2,521
APPROPRIATED - RED DOORS CONCERT SERIES	689	689
APPROPRIATED - PARISH LIFE	347	456
APPROPRIATED - PARISH LIFE - WINE TASTING	391	391
APPROPRIATED - PARISH LIFE - WINE TASTING	3,999	3,999
APPROPRIATED - LAUNDRY LOVE	165	225
APPROPRIATED - GARDEN	586	401
APPROPRIATED - SPRINKLER HEADS	6,152	2,832
APPROPRIATED - JOINING JESUS	100,941	154,513
APPROPRIATED - JOINING JESUS NEED TO PAY DIOCESE		175
UNAPPROPRIATED	119,995	86,429
<b>CASH BALANCE</b>	<b>260,802</b>	<b>279,778</b>

Date : 01/12/2023  
Time : 7:48:57 PM

**St James Episcopal Church**  
**Revenues & Expenses-Self Funding/Transfers**  
**Funds: Joining Jesus,Self Funding**  
**January to December 2022**

Note: The Report Option to include Open Transactions is selected.

Accounts	QTD Actual 2022	YTD Actual 2022
<b>Income</b>		
<b>Designated Income</b>		
460000 - Book of the Living Trust	\$0.00	\$950.00
464000 - Memorial Garden	\$1,000.00	\$1,000.00
<b>Total Designated Income</b>	\$1,000.00	\$1,950.00
<b>Self Funding</b>		
410800 - Craft Fair	\$1,368.50	\$1,368.50
471100 - Joining Jesus Campaign	\$0.00	\$11,923.00
472000 - Maundy Thursday-Altar Guild	\$0.00	\$260.00
474000 - St James Discretionary Fund	\$610.00	\$1,691.00
474500 - Bequests	\$0.00	\$100.00
476000 - Mission Outreach-monthly Envelopes	\$55.00	\$676.00
479000 - Dorothy Day Meal at STJ	\$20.00	\$120.00
481000 - Laundry Love	\$50.00	\$337.11
486000 - Carillon Concerts	\$1,177.00	\$1,177.00
489100 - Parish Life	\$0.00	\$109.00
490000 - ECW -	\$0.00	\$604.00
<b>Total Self Funding</b>	\$3,280.50	\$18,365.61
<b>Transfers from Accounts</b>		
<b>Joining Jesus receipts ECCT</b>		
466000 - Joining Jesus from Diocese	\$9,056.00	\$67,862.83
<b>Total Joining Jesus receipts ECCT</b>	\$9,056.00	\$67,862.83
<b>Total Transfers from Accounts</b>	\$9,056.00	\$67,862.83
<b>Total Income</b>	\$13,336.50	\$88,178.44
<b>Expenses</b>		
<b>Designated Expense</b>		
600000 - BLTF Expense	\$950.00	\$950.00
<b>Total Designated Expense</b>	\$950.00	\$950.00
<b>Self Funding</b>		
542100 - Sprinkler Heads	\$3,320.00	\$3,320.00
571000 - Craft Fair	\$0.00	\$500.00
571100 - Joining Jesus Campaign	\$0.00	\$11,748.00
574000 - Discretionary Fnd	\$0.00	\$784.00
576000 - Mission Outreach Programs-Exp	\$120.00	\$621.00
581000 - Laundry Love	\$15.00	\$277.11
583000 - Thanksgiving Dinner	\$785.90	\$785.90
586000 - Carillon	\$1,177.00	\$1,000.00
589500 - ECW	\$0.00	\$174.95
591000 - Memorial Garden	\$0.00	\$1,185.00

<b>Total Self Funding</b>	\$5,417.90	\$20,395.96
<b>Joining Jesus</b>		
840600 - Heating System & HVAC	\$3,179.00	\$9,350.00
850000 - Repurposing	\$2,350.00	\$4,940.00
<b>Total Joining Jesus</b>	<u>\$5,529.00</u>	<u>\$14,290.00</u>
<b>Total Expenses</b>	<u>\$11,896.90</u>	<u>\$35,635.96</u>
<b>Net Total</b>	\$1,439.60	\$52,542.48

## **RESOLUTION:**

### **1. Resolution to Authorize the Vestry to Borrow Funds**

WHEREAS: The Vestry and the congregation of Saint James' Episcopal Church may deem it necessary to borrow funds in 2023.

BE IT RESOLVED: The Vestry is hereby authorized to borrow up to a maximum of \$50,000 (Fifty-thousand dollars) on behalf of St. James' Episcopal Church. The persons authorized to sign loan documents signifying Vestry approval are Janet Brown (Warden) and Lyn Meyers (Warden).

## **SLATE FOR ELECTION OF OFFICERS AND VESTRY:**

### **Officers Class of 2024**

**Wardens:** Russ Griemsmann and Lyn Meyers  
**Treasurer:** Ryan Beaudry

### **Vestry Class of 2026 (3-year terms)**

Richard Arthur  
Perry Downs  
Linda Spaziani

### **Diocesan Convention Delegates:**

Dan Cox  
Linda Harrison

### **Vestry Class of 2025 (2-year term)**

Dan Cox

## **Brief Bios**

### **Lyn Meyers (Warden) – 1-year term**

I've been a member of St. James' for more than 35 years and am currently Junior Warden. My life partner Ernie and I attend the ten o'clock service where we are long term Choir members. My other activities include Lector, Intercessor, Chalice Bearer, and flower deliverer. In past years I've served on the St James' Vestry as a committee chair; as St James' Treasurer and as a Stephen Minister. Service on the Danbury Deanery gave rise to two five-year terms on the Standing Committee of the Connecticut Diocese and as a delegate at two Episcopal General Conventions.

I'm currently Treasurer of the Danbury Lions Club and a Connecticut Lion past District Governor. Other community service Boards has included the Salvation Army, Danbury Music Centre, Aids Interfaith and Aids Project Danbury. Professionally I've been an Accountant for 48 years, ten years with an international accounting firm and opening Meyers & Co, CPAs in 1984. Other vocations have included real estate, retailing, life insurance, and the US Air Force.

### **Russell Griemsmann: **Warden- 1 year term****

When I first met my wife, Judy, she introduced me to St James. I was active in my church on Long Island, having served as the Church's Financial Secretary and member of the Finance Committee. I moved to Danbury from Port Jefferson when Judy and I were

married at St James in 2008. Judy and I worked together on the Outreach/Missions committee and the Parish Life committee. We worked on raising funds for the Joining Jesus Capital Campaign in 2020. We also took the worship leader training and conducted one service while Father Dustin was on vacation.

I retired from teaching in 2007 at New York City College of Technology (CUNY) where I taught and chaired the Computer Systems Department. Boy Scouts took a great deal of my time on Long Island. I was a Scoutmaster, Committee Chairman, Commissioner and District Chairman and supervised High Adventure Training for Adult Scouters in Suffolk County. Here in Danbury, I serve as President of the Friends of Richter Park. Judy and I have four children between us, a son and daughter-in-law in Bayport, LI with two of our grandchildren, a daughter and son-in-law in Setauket, LI, a son and daughter-in-law in Bethel with the other two grandchildren and a son in Danbury. Skiing, golf, kayaking, hiking, and travel are some of our recreational interests. Spending time in my woodworking shop gives me many happy and satisfying hours. In 2022 I was asked to serve on Vestry where I am the liaison with the Capital Projects Committee and on the Finance Committee.

### **Ryan Beaudry (Treasurer) – 1-year term**

#### **Ryan Beaudry: Treasurer**

Ryan is a long-time member of St. James' Danbury. He and his wife, Katie, worship at the 8am service with their children, Aubree and Nolan. Ryan serves as Chalice Minister and Lector. Over the past several years, Ryan has contributed to the mission of St. James serving as former Vestry Member (2010 – 2013), Chair of St. James' Global Outreach Committee (2011 – 2013) and Co-Chair, Rector Search Committee (2007 – 2010).

Professionally, Ryan is Vice President, Digital Payments in North America, at Mastercard where he leads the market strategy and product enablement to enhance the security and convenience of digital commerce. Prior to his current role, Ryan held roles of increasing responsibility within Finance, product management, strategy and development across person-to-person payments and healthcare initiatives. Most recently, he completed a two-year rotation with Investor Relations.

Ryan is actively engaged in career development and advancement of young professionals, currently serving on the President's Advisory Council at Manhattanville College. He founded Mastercard's Young Professionals' Business Resource Group and Young Alumni Society at Manhattanville College, serving as former Chair and now advisor. Ryan graduated with Honors from Manhattanville College where he received a Bachelor of Arts in Finance and International Management.

### **Susie Sarkisian (Parish Clerk) – 1-year term**

#### **Susie Sarkisian: Clerk**

Born and raised Presbyterian in Charlotte, NC, it seems I've found my home in the Episcopal church. And even though my husband Mark and I are consistently late to the 10:00 service, we keep coming back, and haven't been turned away yet. We are the parents to twins, Logan and



Leah, who live and work in Boston and Atlanta, respectively. Through a few moves and relocations in their lives, St. James' has now been the church they've been connected to the longest in their 22 years, starting as young acolytes.

My involvement here at St. James' has lately been in the form of serving on the Parish Life Committee, trying to bring a little fun and fellowship back into this (hopefully) post-pandemic world. Also, I've served as Clerk of the Vestry, for the last 4 years, and am willing to give it \*one more year\* of taking minutes, and trying to keep us on track as we forge ahead into 2023.

### **VESTRY – Class of 2026 – 3-year term**

#### **Richard Arthur**

Fellow brothers and sisters in Christ my name is Richard J Arthur. I was born and raised from a small country on the West coast of Africa called Ghana. The population is about 33.4 million. Dominating religions are Christianity and Islam with the Anglican Communion holding about 5 percent of the population. I grew up in a very active Christian household with a father (The late Rt. Rev. J.B Arthur) who happened to be the first bishop of the Anglican Diocese of Kumasi (the second largest city in Ghana). My upbringing was unique to an extent, because of the numerous church activities I participated in. First it was me as the altar server from an early age of three, then encouraged to get more involved in church activities like the Youth group, ushering and the all important faith based prayer group. During my teenage years, I had the privilege to accompany my parents to the Lambeth conference (A ten year event for Bishops of both the Anglican and Episcopal churches). The Anglican church of Ghana has a very conservative approach to theological dogma not allowing women to be ordained priests. With significant progress the church has evolved, with women participating in the offering of communion. After a period of studying in the States. I achieved degrees in accounting and an MBA in Global Management. I ended up living in Danbury, whilst working in the corporate world in Stamford. I have been a member of St. James' church for about twenty plus years. Unfortunately my work schedule full of travels has hindered me from being as active as wished. However, my recent retirement has allowed me to free up some time and the opportunity to participate more in the church and community activities.

#### **Perry Downs**

Perry Downs married Suzanne Carley in 2020 and moved to New Fairfield and joined St. James'. He lived in Illinois for forty five years and taught at Trinity Evangelical Divinity School. He retired as Dean of Doctoral Education. Perry was raised in Fairfield, so moving back to Connecticut feels like coming home. His undergraduate degree is in Bible and theology and his graduate degrees are in Religious Education from New York University. He has three adult daughters and he and his first wife Sandra were foster parents to thirty children. Sandra passed away in 2019 from a form of dementia. He and Suzanne share common history from their high school days at Black Rock Congregational Church, where he was ordained to Christian Ministry in 1968. He is eager to contribute to St. James' through service on the vestry.

**Linda Spaziani**

I have been a lifelong member of St. James'. As my mother often said, St. James' is my second home. I was the 1<sup>st</sup> girl acolyte, the 1<sup>st</sup> girl to carry the small cross that my grandfather was the 1<sup>st</sup> to ever carry. was on the calling committee that called the Coburns to be rector in 1981. I was then Bookkeeper for 20+ years and was Treasurer for 7 years. I was involved with the youth group as a youth and then as a leader when my son was of that age, and initiated the relationship with St. James' and the Appalachia Service Project with the Methodist Church. I have sung in the choir, been a chalice bearer, altar server, and a member of many committees as well as co-ordinate the Thanksgiving Dinner for 20+ years with help from many others. I am the Controller for Amphenol RF in Danbury. I am excited to be coming on vestry again and doing communications work, as I love to create digital content. I count among the many blessings in my life, our St. James' Family and the witness we proclaim in the world.

**VESTRY—Class of 2025—2-year term****Dan Cox**

I have been a member of St. James' for about 20 years when I first moved to Danbury with my family. During this time I have served on many committees including being on the Vestry as Stewardship Chair for 3 years followed by serving as a Warden for six years. Throughout the years I have also served in numerous capacities for Sunday Services and related events. Most recently, I have served as an ECCT Convention Delegate, Chair of the Recruitment Committee for Father Dustin and continue to serve as Co-Chair of the Joining Jesus Capital Campaign with my wife, Beth.

**Convention Delegates****Dan Cox**

See above

**Carolyn Flynn**

I am a life long member of St. James Church. I have served on the Vestry for over twenty years as a Vestry person and as Warden. I have been Church School teacher and a youth group leader for several years. I currently serve on the Altar Guild and as an usher. I retired from Danbury Hospital a few years ago, where I worked as a radiologic technologist and as the information systems manager for the Radiology Department. I live in New Fairfield with my husband Bob. I am the mother of two sons and grandmother to four grandchildren.